

**MINUTES OF THE
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT
21 May 2026
BOARD MEETING**

Presiding: Neil Vickers, Chair

Time: 12:36 p.m.

Place: 2215 North 2200 West, Salt Lake City, UT 84116

Trustees Present: Neil Vickers, Ph.D., Chair
Van Turner, Vice-Chair
Amanda Barth
Luz Escamilla
Dr. Shireen Mooers (Arrived at 12:54 p.m.; attended Items 4 through 11)

Others Present: Ary Faraji, Ph.D., Executive Director
Aleta Fairbanks, CPA, CFO

1. Roll Call:

Trustee Vickers called the meeting to order at 12:36 p.m. and confirmed that the meeting was being recorded. No conflicts of interest were declared.

2. Approval of the 30 April 2026 Minutes of the Board of Trustees:

Draft copies of April's regular Board Meeting Minutes had been distributed to the Board Members previously, and no modifications were necessary. Trustee Turner made a motion to approve the 30 April 2026 Minutes of the Board of Trustees; the motion was seconded by Trustee Escamilla, and it unanimously carried.

3. Presentation of the April 2026 Financial Statements and Approval of Bills for Payment:

The Trustees were provided copies of April's Financial Statements earlier in the week. CFO Fairbanks reported that interest income of \$71,935.41 was distributed between the General Fund and Capital Projects Fund, and a total of

\$228,299.99 was expended from the General and Capital Projects Funds. All expenditures were presented, with special attention being paid to items over \$1,000.00. Documentation for the payments was reviewed when the checks were signed, and the credit card statements, supporting invoices/receipts for all payments, and Balance Sheets were made available for review. Trustee Barth made a motion to approve the April 2026 Financial Statements and bills for payment; Trustee Turner seconded the motion, and it passed with all in favor.

4. Discussion and Approval for Changes to Policies and Procedures Regarding Seasonal Employee Hiring:

When SECTION III: EMPLOYEE HIRING, 4. PLACEMENT, G. RETURNING SEASONAL EMPLOYEES was originally written, there was no need to retain seasonals once the colder weather settled in because the District did not have an insectary to maintain. The current policies allow returning employees to receive a \$1.00 increase every year that they are rehired for seasonal work, with a \$5.00 an hour cap above the minimum starting pay. Executive Director Faraji explained that we have a few dedicated employees who have been working reduced hours during the winter in order to assist with insectary duties and research projects. In order to retain their expertise as long as possible, he presented the Trustees with the following revision to the Policies and Procedures:

“G. RETURNING SEASONAL EMPLOYEES. Some seasonal employees may be invited to reapply for a seasonal position the following year. Returning seasonal employees who have performed satisfactory work will be able to receive a wage increase based on previous experience. One additional dollar for each year previously worked, up to a total of seven dollars, will be added to the base hourly wage of a first-year seasonal employee. For example, if the wage for a current, first-year seasonal employee is \$18.00 an hour, an employee who is returning for a second year may receive \$19.00 an hour. An employee who is returning for a third year may receive \$20.00 an hour, etc. As a general rule, maximum seasonal hourly pay for returning employees will be capped at \$7.00 an hour above the minimum starting pay. Contingent upon technical requirements, other seasonal pay rates may be considered by the Executive Director for returning and newly-hired employees.”

After some discussion, Trustee Mooers made a motion to approve paragraph G. RETURNING SEASONAL EMPLOYEES, in SECTION III: EMPLOYEE HIRING, as proposed. Trustee Barth seconded her motion, and it carried unanimously.

5. Audit Update:

Trustee Vickers had signed the Audit Engagement Letter, and CFO Fairbanks gave a brief update on the audit work that had already been completed. A member of the audit team will be contacting a few of the Trustees, and she asked them to please respond quickly so that the audit can be completed in a timely

manner. The audit results will be reported to the Board Members during June's Regular Board Meeting.

6. Construction Update:

Eckman provided an updated schedule pushing the completion date to the end of July, and all of the buildings were combined together rather than listed separately. Payment on Eckman's latest invoice will be held until a revised completion schedule identifying the individual buildings is made available. We are finally satisfied with the third version of the larval bioassay vaults. We will be charging Eckman Construction liquidated damages, for we have incurred costs due to major delays from the original completion date. Storage costs associated with the helicopter, personnel time and travel, and fuel costs are some of the major concerns impacting construction delay.

7. Report on Attended and Reminder/Approval of Upcoming Training/Meetings:

- **UMAA Workshop, 8 May 2026, SLCMAD, UT**

The District hosted the annual UMAA Spring Workshop on 8 May 2026. Classes ranged from the history of mosquito control in Utah to the impact West Nile virus had on a survivor's life. Education Specialist Rehbein provided a presentation on Mosquito Biology Basics, and Laboratory Director Bibbs presented on Non-Target Impacts from Mosquito Control.

- **DSLASA, 11 June 2026, MAD-Davis, UT**

DSLASA's meeting will be held at Mosquito Abatement District Davis in June. Trustee Vickers will be out of town and unable to attend this meeting.

- **AMV, 5-7 August 2026, Thailand**

In August, Executive Director Faraji will be providing a plenary lecture at the Asia-Pacific Conference on Mosquito and Vector Control. The conference is being hosted by Kasetsart University, and the meeting will focus on innovative collaboration in AI and technology to advance vector control.

8. Executive Director's Report:

April's Director's Report had been previously distributed to the Trustees. In addition, the following items were discussed: 1) The clubs are working with us, for they are allowing more water to flow to the Great Salt Lake. 2) Nearly all of this summer's 38 seasonal employees are now working for the District. 3) Progress is being made on the new website. There will be a section dedicated to photos and

bios of the Trustees. 4) AMCA has sent out a notice for a Bylaws Panel to revise its bylaws. Until their bylaws are modified, the District will only obtain individual memberships and will refrain from being a sustaining member. 5) At 1:21 p.m., Trustee Escamilla made a motion to convene the open meeting and move into a closed session under the Utah Open and Public Meetings Act. The purpose of the closed meeting was to discuss personnel matters. Her motion was seconded by Trustee Mooers, and it carried with all in favor. The closed session was ended and the open meeting reconvened at 1:45 p.m. through a motion made by Trustee Mooers. Upon being seconded by Trustee Barth, the motion passed unanimously.

9. Probable Agenda Items for 18 June 2026 Board Meeting, 5:00 p.m.:

- Audit
- Budget Amendments
- Proposed Budget
- Executive Director's Report
- Construction Update
- Personnel Update

10. Public Comment:

No public was present.

11. Adjournment:

At 1:46 p.m., Trustees Barth and Turner made and seconded a motion to adjourn the 21 May 2026 Board Meeting of the Salt Lake City Mosquito Abatement District. The motion carried with all in favor.

Ary Faraji, Executive Director

Date

Neil Vickers, Chair 2026

Date

Utah Closed Meeting Affidavit

STATE OF UTAH)

) ss.

COUNTY OF Salt Lake)

Having first been duly sworn, I, Neil Vickers, depose, state, and affirm as follows:

1. I am the duly elected or appointed Chair of the Salt Lake City Mosquito Abatement District.
2. An open meeting of the Board was held on 21 May 2026, with proper notice and a quorum present, as required by the Utah Open and Public Meetings Act (Utah Code § 52-4-101 et seq.).
3. During the course of that open meeting, the Board unanimously voted to close the meeting for the purpose of holding a closed session.
4. I hereby affirm, under oath and in accordance to *Utah Code § 52-4-205*, that the sole purpose of closing this meeting was to discuss the character, professional competence, or physical or mental health of an individual.
5. Only matters expressly authorized by the statute and identified above were discussed or considered during the closed session.
6. No final action, vote, or binding decision was taken during the closed portion of the meeting.

Further Affiant sayeth naught.

DATED this _____ day of _____, 2026.

SIGNATURE OF PRESIDING OFFICER

Neil Vickers, Chair

SUBSCRIBED AND SWORN to before me this _____ day of _____, 2026.
Notary Public residing in Utah

My Commission Expires: _____